



Suite 944, 203 - 304 Main Street S.E.

Airdrie, AB T4B 3C3
403-285-1858

Grant Application

The Airdrie & District Community Foundation is a community catalyst committed to being a vehicle for individuals, businesses and organizations to participate in the creating of an enduring legacy

Guiding Principles of the ADCF

A Community Catalyst

We work with community and for community by supporting organizations that demonstrate a collaborative approach. We support innovative projects that align with our guiding principles. Not every new idea will work, but we will learn from every project.

Quality of Life

We are committed to strengthening the quality of life in Airdrie and the surrounding area. We build on the strengths of the community and address issues that detract from community well-being by supporting organizations that share this goal with us.

Stewardship

We are building a community legacy because we never touch our capital pool of money. While our capital base grows, we use the income earned to support community. We are committed to investing wisely, managing efficiently and looking for ways to maximize resources and results through alliances and partnerships.

Proactive Attitude

The Foundation does not necessarily wait for applications. Through strong community relationships we identify and address issues with other community organizations and district municipalities.

Volunteer Support

Programs that utilize a strong volunteer force or are dedicated to supporting volunteers will be a priority for Foundation support.

Independence for Individuals

Community development means building the capacity of individuals to be independent and self-sustaining. We will give strong consideration to projects that support this principle.

Application Process

1. Please contact the Chair at the Airdrie & District Community Foundation to discuss your proposal before completing the application package.
2. Only **QUALIFIED DONEES***, as defined by the Income Tax Act (Canada), are eligible for Foundation grants. Non-Qualified Donees must contact the Foundation for further information
3. The Board will not consider applications for deficit funding of projects.
4. Grants are typically awarded in April or May. The application deadline is March 15 in any calendar year.
5. A complete grant package must be submitted electronically to airdriefoundation@gmail.com on or before the submission deadline. A complete grant application will include the following:
An original copy of:
 - ▶ **The Application Form set out below.**
 - ▶ **Audited financial statements (as per your organization's by-laws).**
 - ▶ **Evidence of Charitable status within CRA (front page of your T3010).**
 - ▶ **Certificate of Incorporation.**
 - ▶ **Original signed Declaration of Intent and Statutory Declaration.**
6. Grant applications submitted after the granting deadline will not be considered and will be returned.
7. Grant allocations will be announced approximately six to eight weeks after the grant submission deadline.
8. Grant recipients are fully accountable to the Foundation for funds received upon acceptance of the grant. As such, applicants will be required to sign the Declaration of Intent and the Statutory Declaration (see back page) and fulfill the requirements therein.
9. To assist us in raising the profile of the Foundation all recipients are required to acknowledge their partnership with the Airdrie & District Community Foundation in all project communications.

³⁵/₃₇ **QUALIFIED DONEE** as listed in paragraph 110 (1) (a) and (b) of the Income Tax Act (Canada), as amended from time to time and as related to the objects of the Airdrie & District Community Foundation – registered charities, registered Canadian amateur athletic associations; certain housing corporations providing low- cost accommodation to the elderly; Canadian municipalities; the United Nations or agencies thereof; universities outside of Canada as set out in regulations to the Income Tax Act (Canada); charitable organizations outside Canada to which Her Majesty in right of Canada has made a gift during the taxpayers taxation year or the 12 months immediately preceding that taxation year; Her Majesty in right of Canada; and Her Majesty in right of a province.